

FACT SHEET FOR STUDY EXCHANGE (INCOMINGS)
ACADEMY OF FINE ARTS IN NUREMBERG

Akademie der
 Bildenden
 Künste Nürnberg

<p>CONTACT AND INFORMATION <i>www.adbk-nuernberg.de</i></p>	<p>Akademie der Bildenden Künste in Nürnberg Bingstr. 60 90480 Nürnberg Germany tel: + 49 911 940 40</p>
<p>INTERNATIONAL OFFICE <i>https://adbk-nuernberg.de/studium/international-office/</i></p>	<p>Claudia Rieber tel: +49 911 9404116 e-mail: auslandsamt@adbk-nuernberg.de (buidling 3.2)</p> <p>Nele Gallmetzer (Tutor ERASMUS+) e-mail: incomings@adbk-nuernberg.de</p>
<p>APPLICATION PROCEDURE</p> <p>DEADLINE TO RECEIVE APPLICATIONS</p> <p>REQUIRED APPLICATION MATERIALS</p>	<p>You must be officially nominated by the International Office at you home institution! Nominations must be done at least 14 days before the deadline.</p> <p>June 1st for the fall/winter semester November 1st for the spring/summer semester</p> <p>Currently we are accepting applications via email and postal dispatch!</p> <p>Your application should contain:</p> <p>1) motivation letter and CV (voluntary application form)</p> <ul style="list-style-type: none"> • name and last name of the student • date of birth, place of birth • year of study • name of sending school and erasmus code: D NURNBER01 • information about winter or summer semester <p>2) portfolio (preferably pdf)</p> <p>3) document proving the knowledge of English language (level B2 or higher, and other foreign languages as German)</p> <p>4) 1st and 2nd choices for your artistic classes at the Academy https://adbk-nuernberg.de/en/studies/artistic-classes/</p>

<p>ACADEMIC INFORMATION</p> <p>TERM DATES AND ACADEMIC CALENDER COURSE CATALOGUE https://www.adbk-nuernberg.de/studium/vorlesungsverzeichnis/</p> <p>LANGUAGE OF INSTRUCTION</p> <p>GRADING</p>	<p>Level of Study: Undergraduate, at least in the 3rd term</p> <p>Exchange numbers: according to our bilateral agreement 2 student = 1 semester</p> <p>winter semester: October 1st - March 31th (4 months of teaching)</p> <p>summer semester: April 1st - September 30th (4 months of teaching)</p> <p><i>You can find the current lecture time in the course catalogue.</i></p> <p>Exchange students can choose their courses and workshops from the current course catalogue. Important are the class meetings which normally are once in a week. Presentations and exams appointments are to fix out with the respective professor. There is a possibility to participate in the final exhibition at the end of the summer semester.</p> <p><i>> The current course catalogue will be online mid-end of March (for spring semester) or mid-end of September (fall semester). Incoming students will be notified by the International Office so they can choose their courses beforehand and can be registered by the International Office!</i></p> <p>The primary language is German. For the class meetings it is essential to know the basics of German conversation (A1, A2). The language requirement is good English. <i>We highly recommend doing an intensive German course before the mobility so participation in class is guaranteed!</i></p> <p><i>Our academy does NOT make use of numerical grades (1,0 - 6,0). If these are mandatory for your home institution, please let us and your lecturers in Nuremberg know BEFOREHAND so the grading process at the end of the semester goes as smooth as possible!!!</i></p>
<p>CONFIRMATION OF STAY</p>	<p>Starting period for the mobility is the <i>Welcoming Day</i> and ending date the official end of the lecture period. Both will be communicated to the students in advance.</p>
<p>INSURANCE</p>	<p>All students are obliged to have a sufficient (standard health and accident insurance) health insurance valid in Germany during their stay as exchange students. It can be purchased in your country of origin</p>
<p>ACCOMODATION</p>	<p>Incoming student must arrange themselves with hostels or private apartments. There is also the opportunity to find a dormitory via Studentenwerk Erlangen-Nürnberg; for further information please contact the Tutor mentioned above.</p>
<p>VISA</p>	<p>Non-EU-students need VISA! Students have to arrange the VISA themselves. If you are having trouble in obtaining your VISA please contact our International Office.</p>

EXTENSION OF STAY

If you want to extend your stay at the Academy, **please make sure to send out the request BEFORE our deadlines:**

June 1st for the fall/winter semester

December 1st for the spring/summer semester

Applications coming in after the deadline for the next semester cannot be taken!

What you need for an extension of stay:

- 1) **Written confirmation of home institution**
- 2) **Written confirmation from your class professor here at the Academy**, that you're allowed to stay in his/her class for another semester
- 3) **Confirmation of your dormitory/landlord** for being allowed to stay another semester